

~~S-E-C-R-E-T~~

Boak DISPATCH NO. 119

DATE 9 OCT 1956

VIA AIR POUCH

TO: All Stations and Bases

~~CONFIDENTIAL~~

FROM: Finance Division

SUBJECT: General - Administrative
Specific - Reporting of Unused Compensatory Time

ACTION REQUIRED - For Information Only

1. When field personnel have unused compensatory time to their credit at the time of PCS departure from the field and use of compensatory time prior to departure has been denied to them, it is requested that any claim for payment submitted to Headquarters:

- (a) be consistent with the letter and spirit of and
- (b) be duly certified by the Chief of Station or Base as to the denial of its use and
- (c) be broken down into dated bi-weekly pay periods.

25X1

2. Submission of the above information will expedite processing of claims at Headquarters.

Distribution - See attached list

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25X1

RELEASING OFFICER

COORDINATING

AUTHENTICATION